Central Valley Regional Center
Announcement of
Orientation

Fiscal Year
2020

Orientation Material Deadline – July 31, 2020

Contact Person: Guy Martin
Phone Number: 559-271-6744
E-mail address: gmartin@cvrc.org
4615 N. Marty Ave.
Fresno, CA 93722
**GENERAL INFORMATION**
Central Valley Regional Center (CVRC) is a private, non-profit, corporation contracting with the State of California Department of Developmental Services (DDS) to provide serve individuals with developmental disabilities as outlined in the Lanterman Developmental Disabilities Services Act (Welfare and Institutions code, Chapter 5, Articles 1 and 2, Sections 4620 through 4656). CVRC’S service area includes Fresno, Kings, Tulare, Mariposa, Madera, and Merced counties.

**Orientation Requirements**
A person or entity applying must meet the minimum requirements for development. Currently CVRC is only developing Level 4 facilities. Click on the link to see if you or your agency is eligible for development.

**Title 17 Regulations**

**In addition to the requirement listed above, you will need to submit the following to CVRC.**

**ADDITIONAL ITEMS**

- A disclosure of all other businesses or projects that the applicant is involved with including those with other regional centers (identify the regional center).

- Applicants that are Organizations – Provide a current Balance Sheet or Pro-forma cash flow.

- Individual applicants – provide last two years’ tax returns.

- Include a minimum of two Professional Letters of Recommendation with contact information. If a current regional center vendor, applicant must be in good standing with the appropriate licensing agency and regional center.

- Resume/Education and Experience – Applicants must have a minimum of one-year previous experience working with individuals with intellectual disabilities and experience working with the specific populations this project is intended to serve. Applicant must have that experience working in a **Regional Center developed facility**. Provide evidence of Administrative and DSP training. Staff should be hired based on their interest and desire to make working with the intellectual disabilities a career choice.

- A statement outlining your plan to serve diverse populations, including cultural and linguistic diversity. Provide examples of your commitment to address the needs of culturally diverse individuals and any additional information your feel is relevant to your ability to provide services in an equal and diverse manner. **W&I code 4648.11 (SB 208 Lara)**

- CVRC has a zero-tolerance policy for child and dependent adult/elder abuse pursuant to **California Penal Code Section 11166.5 (children) and W&I Code Section 15630 (elder/dependent adult)**. Provide your agencies policy and procedures to ensure the health and safety of the clients served by your program.

- Applicant must complete and submit a Vendor Questionnaire/Conflict of Interest/Vendor Duplication form with this proposal. **(Given out at orientation)**

- Applicant must complete a DS1891 Form for Medicaid Fraud.
• Applicant must have the ability to conduct electronic billing.

• A credit check may be required for all applicants who advance to the interview.

• A cover sheet with your name, address, valid E-mail and phone number to receive notification of Orientation acceptance. This must also be listed in your resume’.

• Administrator certificate if available

• DSP Certificate Year 1 or Year 2 if completed

If all applicable materials are not received, applicant will not be considered for orientation training.

PLEASE MAIL IN MATERIAL VIA POSTAL ADDRESS--DO NOT EMAIL OR HAND DELIVER